

**LITTLETON PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Education Services Center
5776 South Crocker Street
March 19, 2009
5:30 P.M.**

A G E N D A

- 5:30 P.M. EXECUTIVE SESSION: Negotiations**
- 6:30 P.M. CALL THE MEETING TO ORDER**
Roll Call
WELCOME PUBLIC
Pledge of Allegiance
Approve Minutes of February 26, 2009, Regular Meeting. *
- 6:35 P.M. SUPERINTENDENT’S REPORT**
- BOARD REPORTS/REQUESTS**
- 6:55 P.M. CITIZENS’ REQUESTS TO SPEAK TO THE BOARD**
- 7:25 P.M. ACTION**
1. Consent Agenda.
 - 1.1 Personnel Recommendations. *
 - 1.2 Head Start Grant Application.
 - 1.3 Course and Textbook Adoption: Arapahoe High School.
 - 1.4 Attendance Boundary Adjustments. *
 2. Superintendent’s Contract 2009–2010.
- 7:35 P.M. DISCUSSION**
1. LPS Group Health Insurance Update.
 2. School Staffing Update.
 3. District Assessment Plan Update.
 4. School Consolidation: Transition Report.
 5. School Maximum Enrollments.
- 10:00 P.M. FUTURE AGENDA ITEMS/ADJOURNMENT**

➤ **The times indicated on this agenda are estimates, and times may vary.** ◀

**Indicates Support Materials Included*

INFORMATION

1. Superintendent's Report.

The Superintendent will share information deemed appropriate in the interest of communication.

PRESENTATION: Elks Lodge of Littleton

2. Board Reports/Requests.

Board members report to the Board regarding recent meetings they have attended. Requests for future agenda items/discussions/reports are introduced at this time.

CITIZENS' REQUESTS TO SPEAK TO THE BOARD

This time period will provide an opportunity for members of the community to speak to the Board on items of interest or concern that do not appear elsewhere on the agenda.

Each person addressing the Board will have three minutes to present his or her views. It has been the practice of the Board not to respond during the current meeting to statements or questions presented during this segment of the agenda.

ACTION

1. Consent Agenda.

1.1 Personnel Recommendations. * (Owens)

Employment, Resignations, and Terminations of Licensed Personnel
Employment, Resignations, and Terminations of Classified Personnel
Leaves of Absence
Change of Title and/or Assignment

1.2 Head Start Grant Application. (Bouwman)

The Village Preschool operates the Head Start program in Littleton Public Schools (LPS) in accordance with an agreement with Sheridan School District. The Head Start federal grant application requires approval by the Board of Education. Administration recommends approval of the grant application.

1.3 Course and Textbook Adoption: Arapahoe High School. (Bouwman)

Administration recommends approval of a new elective science course, Applied Physics and Chemistry. The proposed textbook is *Conceptual Physical Science Explorations*, by Hewitt, Suchocki, and Hewitt, published by Addison-Wesley, 2003.

1.4 Attendance Boundary Adjustments. * (Madsen)

Subsequent to the completion of the Facility Use Task Force work, two small boundary changes were identified and are recommended on the basis of geography and efficiency. In accordance with Board Policy JC—School Attendance Areas, any adjustments to attendance area boundaries must be approved by the Board of Education. Administration recommends the Board of Education approve the above noted boundary changes in accordance with Board Policy JC—School Attendance Areas.

MOTION: Move that the Board of Education approve the recommended consent agenda numbered 1.1 concerning Personnel Recommendations, 1.2 Head Start Grant Application, 1.3 Course and Textbook Adoption: Arapahoe High School, and 1.4 Attendance Boundary Adjustments.

2. Superintendent's Contract 2009–2010. (Colwell)

The Board of Education has met to discuss the superintendent's contract. The Board will take action on the superintendent's contract.

MOTION:

DISCUSSION

1. LPS Group Health Insurance Update. (Owens)
(Strategic Focus Area: 6)

The district has received the 2009–2010 rate quotes from its primary health carriers, Kaiser and Aetna. This information has been reviewed by the District Insurance Committee who in turn has met with the negotiating teams to forward recommendations. The negotiating teams have had preliminary discussions regarding the employee/employer monthly rate structure effective July 1, 2009. Administration will provide an overview of the proposed rate increase and discussions to date.

2. School Staffing Update. (Owens)
(Strategic Focus Area: 6)

In order to accommodate needed 2009–2010 budgetary reductions and to follow recommendations from the Financial Advisory Committee (FAC), the weighted staffing formulas were reduced by approximately 3 percent at all three levels. Administration will summarize 2009–2010 staffing by building and level, including enrollment projections and the impact of the formula changes.

In addition, administration will provide a progress-to-date summary in the placement of teacher status teachers from Ames and Whitman. This will include a review of the transfer process, identification of vacancies by school and approved administrative transfers so far.

3. District Assessment Plan Update. (Bouwman)
(Strategic Focus Areas: 1, 2, 6)

Administration will present information about large-scale assessment options that are effective in meeting school and district assessment needs. Tentative revisions to the district assessment plan will be shared.

4. School Consolidation: Transition Report. (Bouwman)
(Strategic Focus Areas: 4, 5, 6, 7, 9)

A transition team has been meeting for several months to plan and facilitate the school consolidation in Littleton Public Schools. The team will present an overview of progress to date as well as future plans, and each team member will highlight specific areas, including human resources, operations, and instruction. A written timeline and a list of various site activities will be prepared for the Board and the community.

5. School Maximum Enrollments. (Madsen)
(Strategic Focus Area: 6)

The Facility Use Task Force recommended that an evaluation commence when the building capacity utilization was below 75 percent or when it exceeded 100 percent. Considerable analysis and evaluation was recently completed on

buildings with a utilization rate less than 75 percent. The Task Force believed there could be detrimental effects if a building utilization rate exceeded 100 percent. These potential effects include facility crowding, the need for use of portable structures, and the necessity to hire part-time staff to provide needed programs. Administration will provide alternatives on how to address buildings with a utilization rate that exceeds 100 percent and will seek Board of Education input and guidance.

ADJOURNMENT