

**LITTLETON PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Education Services Center
5776 South Crocker Street
June 28, 2007
6:30 P.M.**

**REVISED
A G E N D A**

6:30 P.M. CALL THE MEETING TO ORDER

Roll Call

WELCOME PUBLIC

Pledge of Allegiance

6:35 P.M. SUPERINTENDENT'S REPORT

BOARD REPORTS/REQUESTS

6:55 P.M. CITIZENS' REQUESTS TO SPEAK TO THE BOARD

7:25 P.M. ACTION

1. Consent Agenda.

1.1 Personnel Recommendations. *

1.2 Board Policy JLCD and JLCD-R—Administering Medications to Students. *

1.3 Student Code of Conduct Policy Revisions. *

1.4 School District Director Election. *

1.5 Fiscal Year 2006–2007 Designated Purpose Grant Fund Supplemental Budget Appropriation. *

2. Fiscal Year 2007–2008 Adopted Budget.

8:00 P.M. DISCUSSION

1. District Language Arts Curriculum Revisions. *

2. Textbook Adoption: Marketing.

10:00 P.M. FUTURE AGENDA ITEMS/ADJOURNMENT

➤ The times indicated on this agenda are estimates, actual times may vary substantially. The Board always reserves the right to make a final vote on a discussion items.◀

**Indicates Support Materials Included*

INFORMATION

1. Superintendent's Report.

The Superintendent will share information deemed appropriate in the interest of communication.

2. Board Reports/Requests.

Board members report to the Board regarding recent meetings they have attended. Requests for future agenda items/discussions/reports are introduced at this time.

CITIZENS' REQUESTS TO SPEAK TO THE BOARD

This time period will provide an opportunity for members of the community to speak to the Board on items of interest or concern that do not appear elsewhere on the agenda.

Each person addressing the Board will have three minutes to present his or her views. It has been the practice of the Board not to respond during the current meeting to statements or questions presented during this segment of the agenda.

ACTION

1. Consent Agenda.

1.1 Personnel Recommendations. * (Owens)

Employment, Resignations, and Terminations of Licensed Personnel
Employment, Resignations, and Terminations of Classified Personnel
Change of Title and/or Assignment
Voluntary Transfer of Licensed Personnel

1.2 Board Policy JLCD and JLCD-R—Administering Medications to Students. * (Hundley)

1.3 Student Code of Conduct Policy Revisions. * (Hundley)

1.4 School District Director Election. * (Myers)

According to Colorado State Statutes, the Board must approve certain election matters prior to the regular biennial school election to be held on Tuesday, November 6, 2007. These include:

- Authorizing Scott Myers as the designated election official for the district to perform all acts required or permitted by Colorado Statute §1-1-104(8).
- Authorizing a public call for nominations by the designated election official to be published August 9, 2007, per Colorado Statute §22-31-107(1.5). The nomination call will include the number and length of terms to be filled at the November 6, 2007, election.
- Authorizing the November 6, 2007, General Election to include balloting for two 4-year term school board directors. The Uniform Election Code of 1992 authorized the Arapahoe County Clerk to establish the form of the election, which will be a coordinated election. In order to specify responsibilities for the election, the county clerk has developed an intergovernmental agreement (IGA), per Colorado Statute §1-7-116(2), that delineates the tasks for the county clerk and Littleton Public Schools (LPS).

An LPS election timetable is included for the Board's information, which defines the sharing of election responsibilities between Littleton Public Schools and the Arapahoe County Clerk and Recorder's office.

Administration recommends approval of the Call for Nominations, the Intergovernmental Agreement with Arapahoe County Clerk and Recorder, and Scott Myers as the designated election official.

MOTION: Be it moved that the following actions be taken in regard to the November 6, 2007, school district director election:

- Scott Myers authorized as designated election official per Colorado Statute §1-1-104(8);
- A call for nominations to be published in the *Littleton Independent* on August 9, 2007, per Colorado Statute §22-31-107(1.5);
- Approval of the intergovernmental agreement between Littleton Public Schools and Arapahoe County Clerk and Recorder per Colorado Statute §1-7-116(2).

1.5 Fiscal Year 2006–2007 Designated Purpose Grant Fund Supplemental Budget Appropriation. * (Myers)

Projections indicate that the 2006–2007 Designated Grant Fund expenditures are expected to exceed the appropriations in the original budget for the fiscal year. However, these additional expenditures will be offset by additional grant revenues. It is a violation of budget law to report expenditures in the Comprehensive Annual Financial Report in excess of the appropriated amounts. Colorado Revised Statutes allows a board of education to review or change the current year budget when additional revenues from other than ad valorem (property) taxes subsequently become available.

MOTION: Move that the Board of Education approve the recommended consent agenda numbered 1.1 concerning Personnel Recommendations, 1.2 Board Policy JLCD and JLCD-R—Administering Medications to Students, 1.3 Student Code of Conduct Policy Revisions, 1.4 School District Director Election, and 1.5. Fiscal Year 2006–2007 Designated Purpose Grant Fund Supplemental Budget Appropriation.

2. Fiscal Year 2007–2008 Adopted Budget. (Myers)

The district's 2007–2008 Adopted Budget will be presented to the Board of Education during the June 28, 2007, meeting. Prior to the beginning of the ensuing fiscal year, the Board of Education shall formally adopt the budget by appropriate resolution duly recorded (Colorado Revised Statute 22-44-110 [4]). In addition, a board of education may resolve to borrow unencumbered money from any one fund, except the bond redemption fund, for the use of another fund (Colorado Revised Statute 22-44-113).

MOTION:

DISCUSSION

1. District Language Arts Curriculum Revisions. * (Bouwman)

The district Language Arts curriculum has been in guided practice for three years. The additional guided practice time was necessary to allow for the development of sequential essential learnings in reading and writing across all grade levels and to reformat the curriculum to reflect the district standard. The extra time also allowed schools to purchase technology equipment and supplemental materials to support 21st century instructional methods. The Board will have an opportunity to review the revisions, which include minor changes to learner objectives and the addition of essential learnings. The reading and writing revisions are scheduled for action on August 9. Listening and speaking revisions are scheduled for discussion on August 9.

2. Textbook Adoption: Marketing. (Bouwman)

A new elective marketing course will be offered at Heritage High School beginning in fall 2007. The proposed textbook, *Marketing Essentials*, Fraese, Kimbrell, and Woloszyk, published by Glencoe-McGraw Hill, is an approved textbook currently in use in other district marketing classes. A new edition is available, which will be used in the new marketing course. Approval by the Board will enable other high schools to use the updated edition as well. The Business/Marketing Career/Technical Education Council has reviewed the text and supports its use. Administration will be available to respond to questions from the Board regarding the textbook. Action is scheduled for August 9.

ADJOURNMENT