

RECORD OF PROCEEDINGS

ARAPAHOE COUNTY SCHOOL DISTRICT NUMBER SIX

Littleton, Colorado BOARD OF EDUCATION Minutes of Regular Meeting

June 28, 2007

Call to Order

President Diana Holland called the meeting to order at 6:30 p.m. in the Boardroom of the Education Services Center, 5776 South Crocker Street.

Present

Diana Holland, President
John Dunn, Vice President
Bob Colwell, Treasurer
Renée Howell, Assistant Secretary

Absent

Sue Chandler, Secretary

Others in Attendance

Connie Bouwman, Assistant Superintendent of Learning Services
Lucinda Hundley, Assistant Superintendent of Student Support Services
Kirk Madsen, Assistant Superintendent of Operations
Scott Murphy, Superintendent
Mike Owens, Assistant Superintendent of Human Resources

Superintendent's Report

Mr. Murphy indicated that an agenda item, Textbook Adoption: Multiple Copy Literature List was pulled from discussion this evening.

Board Reports/Requests

Mr. Colwell attended the grand opening of Staples where the LPS Foundation received \$5,000. Ms. Howell attended the 21st Century Navigator conference in Colorado Springs. Ms. Holland said she was invited to give the graduation speech to the summer school graduates at Arapahoe Community College on Friday, June 29.

Citizens' Requests to Speak to the Board

Sam Drury said his access to public documents in this district is outstanding. He also said there is lack of visibility on the district achievement goal on the district website.

Action

Consent Agenda

Ms. Holland asked if there were items to be pulled for further discussion.

It was noted that 1.4 School Director Election authorizes Scott Myers as the designated elected official for the district to perform all acts required or permitted by Colorado State Statute; authorizes a public call for nominations to be published

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August 9, 2007, and includes the number and length of terms to be filled at the November 6, 2007, election; authorizes the Arapahoe County Clerk to establish the form of the election which will be a coordinated election. In addition, the county clerk develops an intergovernmental agreement that delineates the tasks for the county clerk and Littleton Public Schools.

Mr. Mike Owens, assistant superintendent of human resources, noted with the Board's upcoming action, Dr. Veto will be approved as the new assistant principal at Newton Middle School. Ms. Lucinda Hundley, assistant superintendent of student support services, called attention to Board Policy JLCD—Administering Medications to Students where a slight addition was made to the regulation per the Board's previous discussion. Mr. Colwell commented that the hand-carried personnel items show a lot of rehires, and asked if it includes nonrenewals. Mr. Owens said it is a combination of people leaving and coming back to the district. Ms. Howell asked about the costs associated with the election coordinated with the Arapahoe County Clerk's office, and the answer was election costs are estimated at approximately \$40,000.

MOTION: Mr. Colwell moved that the Board of Education approve the recommended consent agenda numbered 1.1 concerning Personnel Recommendations with the additions made this evening, 1.2 Board Policy JLCD and JLCD-R—Administering Medications to Students, 1.3 Student Code of Conduct Policy Revisions, 1.4 School Director Election, 1.5 Fiscal Year 2006-2007 Designated Purpose Grant Fund Supplemental Budget Appropriation. SECOND: Ms. Howell. AYE: Colwell, Dunn, Holland, Howell. MOTION CARRIED: 4-0.

Fiscal Year 2007–2008 Adopted Budget

The district's 2007–2008 Adopted Budget was presented. Prior to the beginning of the ensuing fiscal year, the Board of Education formally adopts the budget by appropriate resolution duly recorded. In addition, a board of education may resolve to borrow unencumbered money from any one fund, except the bond redemption fund, for the use of another fund.

Mr. Scott Myers, chief financial officer, noted the changes made to the budget from the last presentation: One administrative position in Finance was transferred to the Property Management Services (PMS) budget with no overall general fund cost; one classified maintenance position in PMS has been eliminated; a full-time equivalent (FTE) teacher has been added for the Center for Online Studies; the addition of \$50,000 for benefits consulting; and mileage allowance increased for staff. He noted there were no changes in revenues and they are projected at \$123,710,033. Overall revenues went up 3.2 percent.

Mr. Myers went on to say that General Fund expenditures increased 5.7 percent, amounting to \$127,021,746. On a current basis, there is a budgeted fund balance of \$16,021,323, and without one-time expenditures, there is a \$263,093 ongoing deficit.

Mr. Myers presented the all fund budget appropriation for fiscal year (FY) 2007 as \$196,685,663. He noted the amount the Board will be appropriating this evening for FY 2008 is \$191,369,041.

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Mr. Colwell asked about student enrollment. Mr. Myers said the district is still expecting the same forecast that was presented earlier. Mr. Dunn asked if one-time expenditures were those taken from the mill levy election three years ago. Mr. Murphy responded yes. Mr. Myers noted which expenditures were one-time. Ms. Holland thanked Mr. Myers, Donna Holstlaw, director of finance and risk management, and Bob Bell, staff accountant, for the detailed document.

MOTION: Mr. Dunn moved that the Board of Education adopt the Fiscal Year 2007–2008 budget for all funds as presented this evening. SECOND: Ms. Howell. AYE: Colwell, Dunn, Holland, Howell. MOTION CARRIED: 4-0.

Discussion

District Language Arts Curriculum Revisions

Ms. Connie Bouwman, assistant superintendent of learning services, indicated that the district Language Arts curriculum has been in guided practice for three years. The additional guided practice was necessary to allow for the development of sequential essential learnings in reading and writing across all grade levels and to reformat the curriculum to reflect the district standard. The extra time also allowed schools to purchase technology equipment and supplemental materials to support 21st century instructional methods.

Ms. Susan Dalton, curriculum coordinator, said the language arts curriculum revisions are forwarded to bring closure to guided practice. She said the curriculum is the same, but just looks different as it lists the state standards, essential learnings, and learner objectives. She said this document is important as we move into the professional learning communities (PLC) opportunities. She went on to say that this curriculum lends itself to what a student learns in a given year.

Ms. Holland asked when the curriculum revisions will be on the district website. Ms. Dalton responded the update will be done by July 15. Ms. Howell asked when the Measures of Academic Progress (MAP) testing is done and if it ties in with the curriculum. Ms. Mollie McDonald, director of curriculum and assessment, said the MAP testing is based on the state standards. Ms. Bouwman went on to say the MAP testing has a predictability score. Mr. Colwell asked where the essential learnings come from, and the response was from the teachers. Ms. Bouwman said it is the district's charge to determine what is to be taught at which grades. Ms. Howell said it is commendable the amount of detail that goes into the curriculum.

The language arts reading and writing revisions are scheduled for action on August 9. Listening and speaking revisions are scheduled for discussion on August 9.

Textbook Adoption: Marketing

Ms. Bouwman indicated that a new elective marketing course will be offered at Heritage High School beginning in fall 2007. The proposed textbook, *Marketing Essentials*, Fraese, Kimbrell, and Woloszyk, published by Glencoe-McGraw Hill, is an approved textbook currently in use in other district marketing classes. Approval by the Board will enable other high schools to use the updated edition as

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well. The Business/Marketing Career/Technical Education Council has reviewed the text and supports its use.

Ms. Dalton indicated that Heritage is once again offering marketing courses. The proposed text is the most current edition with a copyright of 2007. She said there are only a few minor changes to the textbook, such as updated language and new topics relating to marketing and business.

Mr. Colwell asked about grade level, and the response was 9–12. Mr. Dunn said the chapter on “Applying for a Job” in the text should be brought up earlier in the text.

This item is scheduled for action on August 9.

Future Agenda/Adjournment

Mr. Murphy distributed a draft agenda for the August 9, 2007, Board meeting. Action items include District Language Arts Curriculum Revisions: Reading and Writing, and Textbook Adoption: Marketing. Discussion items include District Language Arts Curriculum Revisions: Listening and Speaking and Legislative Priorities for the 2007 Session of the Colorado General Assembly and Colorado Association of School Boards 2007–2008 Resolutions.

MOTION: Mr. Colwell moved that the Board of Education meeting adjourn.

SECOND: Ms. Howell. AYE: Colwell, Dunn, Holland, Howell. MOTION CARRIED: 4-0.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Diana Holland
President

Sue Chandler
Secretary

mcB06-28-07 (8/10/2007)