

**LITTLETON PUBLIC SCHOOLS
BOARD OF EDUCATION**

**EDUCATION SERVICES CENTER
5776 SOUTH CROCKER STREET**

NOVEMBER 12, 2009

5:30 P.M.

A G E N D A

5:30 P.M. BOARD CONVERSATION

6:30 P.M. CALL THE MEETING TO ORDER

Roll Call

WELCOME PUBLIC

Pledge of Allegiance

Approve Minutes of October 22, 2009, Regular Meeting.

6:35 P.M. SUPERINTENDENT'S REPORT

BOARD REPORTS/REQUESTS

6:55 P.M. CITIZENS' REQUESTS TO SPEAK TO THE BOARD

7:25 P.M. ACTION

1. Consent Agenda.

1.1 Personnel Recommendations. *

1.2 Special Services Advisory Committee (SSAC) 2009–2010
Charge and Membership. *

1.3 Multiple Copy Literature List. *

2. Oath of Office and Seating of New Board.

3. Comprehensive Annual Financial Report (CAFR).

4. Quarterly Financial Report. *

5. Resolution in Support for School Finance Adequacy Lawsuit. *

8:00 P.M. DISCUSSION

1. Phase I School Achievement Update.

2. Budget Conversations.*

3. Public Employees Retirement Association (PERA) Update.*

9:30 P.M. FUTURE AGENDA ITEMS/ADJOURNMENT

The times indicated on this agenda are estimates and actual times may vary.

**Indicates Support Materials Included*

INFORMATION

1. Superintendent's Report.

The Superintendent will share information deemed appropriate in the interest of communication.

The Superintendent and the Board of Education will recognize the following:

- ❖ American Education Week

2. Board Reports/Requests.

Board members report to the Board regarding recent meetings they have attended. Requests for future agenda items/discussions/reports are introduced at this time.

CITIZENS' REQUESTS TO SPEAK TO THE BOARD

This time period will provide an opportunity for members of the community to speak to the Board on items of interest or concern that do not appear elsewhere on the agenda.

Each person addressing the Board will have three minutes to present his or her views. It has been the practice of the Board not to respond during the current meeting to statements or questions presented during this segment of the agenda.

ACTION

1. Consent Agenda

1.1 Personnel Recommendations. * (Owens)

Employment, Resignations, and Terminations of Licensed Personnel
Employment, Resignations, and Terminations of Classified Personnel
Leaves of Absence
Coaching Authorization

1.2 Special Services Advisory Committee (SSAC) 2009–2010 Charge and Membership. * (Hundley)

1.3 Multiple Copy Literature List. * (Bouwman)

MOTION: Move that the Board of Education approve the recommended consent agenda number 1.1 concerning Personnel Recommendations, 1.2 Special Services Advisory Committee (SSAC) 2009–2010 Charge and Membership, and 1.3 Multiple Copy Literature List.

2. Oath of Office and Seating of New Board. (Myers)

Each re-elected Board member will be called upon individually to take the oath of office and sign the official oath of office document. Retired Arapahoe County Court Judge Rick Jauch will administer the oaths of office.

MOTION:

3. Comprehensive Annual Financial Report (CAFR). (Myers)

The Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2009, has been prepared in accordance with generally accepted accounting principles (GAAP) including the Governmental Accounting Standards Board (GASB) requirements, and includes all funds of LPS and the two charter schools that are considered component units. The report will be submitted to the Government Finance Officers Association (GFOA) to be considered for the Certificate of Achievement for Excellence in Financial Reporting.

In accordance with Section 29-1-603 of the Colorado Revised Statutes (CRS), the CAFR must be audited by a certified public accounting firm in order to issue an independent auditors report/opinion on the financial statements. The Single Audit Act and OMB circular A-133 require compliance reports and a schedule of findings and questioned costs, with respect to federal awards. Also, the independent auditor's report on the state financial data integrity check figures are included in the CAFR. Wendy Swanhorst, partner of Swanhorst & Company, LLC will be present to review these reports included in the CAFR as well as the management letter for other deficiencies and weaknesses noted during their audit.

Administration recommends the Board of Education accept these reports acknowledging receipt of the audit per statutory guideline CRS 29-1-606.

MOTION:

4. Quarterly Financial Report. * (Myers)

The first quarterly financial report depicting financial operations of all district funds for the three months ending September 30, 2009, is provided for the Board of Education's review and approval.

MOTION:

5. Resolution in Support for School Finance Adequacy Lawsuit. * (Myers)

In October, Attorney Kathy Gebhardt provided a presentation on the adequacy lawsuit filed against the State of Colorado for underfunding public education. Should the Board desire to express their support for this legal action and offer some level of financial support, a resolution is provided for Board action.

MOTION:

DISCUSSION

1. Phase I School Achievement Update. (Bouwman)
(*Focus Areas: 1, 3, 4*)

In fall 2008, administration implemented the Universal Literacy Framework (ULF) to deliver literacy instruction in Phase I schools, which include East, Field, Hopkins, and Moody. Administration will present initial achievement data from the first year of implementation as well as anecdotal information about the benefits of the ULF. The Board will have an opportunity to further discuss achievement in the Phase I schools with administration.

2. Budget Conversations. * (Myers)
(*Focus Areas: 6, 9*)

During the past six weeks, administration has met to present 2010–2011 budget information to all district level advisory committees and school accountability committees. PTO's and interested staff also attended the various meetings held throughout the district. Administration facilitated conversations during these meetings to gather input regarding values, concerns, and ideas for consideration in developing the preliminary budget recommendations for the 2010–2011 school year. A review of the input received as well as the next steps in the budget process will be provided for the Board of Education.

3. Public Employees' Retirement Association (PERA) Update. * (Owens)
(*Focus Area: 6*)

An update will be provided on legislative proposals forwarded by the Public Employees' Retirement Association (PERA) to the Colorado General Assembly. The potential implications for the district and its staff in the future will be reviewed for Board discussion.

ADJOURNMENT