



**Educational Technology Advisory Committee
Littleton Public Schools
Meeting Minutes
08-30-2006**

Chair: James Morgese Chair-Elect: Jim Stephens CIO: Dan Maas
LOCATION: Euclid Middle School
Room #113

6:00 PM – Arrival

Networking and casual dialogs

6:30 PM – Convene

Call to order: James Morgese, Committee Chair called the meeting to order at 6:30 p.m. in Room #113 at Euclid Middle School

Pledge of Allegiance

6:32 PM – Approval of Minutes

Review minutes of July 26, 2006

Mr. Morgese asked if there were any corrections to the minutes of July 26, 2006

There were no corrections to the minutes of July 26, 2006 E-TAC minutes.

A member that has not been present at the last meeting asked what the committee has completed thus far. Mr. Morgese explained that By-laws and Charge of this committee have been the main focus. The finalized version of both items will be presented to the LPS Board of Education for approval when completed.

6:35 PM – Approval of the Agenda

Mr. Morgese asked if there are suggestions to the meeting agenda.

There were no comments or suggestions to the agenda.

6:40PM – Discussion Items and Reports

Board Activities Report – BOE Liaison Renee’ Howell

Discussion Notes:

Ms Howell reported that the year has just begun and the Board has reconvened for the school year.

A grant in the amount of \$160M has been established for identifying students who are likely to be truant. By identifying these students, there may be ways to keep them in school for graduation.

Heritage High School opened three days later than other schools due to construction and safety issues. Extra days will not be added to the school year due to the fact that, providing there are no weather/other days lost, Heritage students will be in school the same number of days as the other high schools.

Mr. Maas asked Ms Howell if there has been discussion in reference to E-TAC.

Renee reported that everyone is happy about E-TAC and the efforts of committee members.

Mr. Maas indicated that there is a district report is arriving in reference to technology and will be presented to the Board.

6:50 PM – Action Items

Agenda Format Change – Dan Maas

Agenda items are the result of input from several different members of the committee. In order to promote the opportunity for dialog the following changes were suggested:

Concept of Celebrate our Successes: How is this related to our work as a committee? This should be a driving force for the committee. A Critical Friends network is being created through the “blog”.

The proposed agenda format is as follows:

To help alleviate lengthy meetings, the room has been rearranged in small groups format.

6:30 – Begin with a presentation from the Celebrating our Successes host school.

Board of Education report – BOE liaison

Dan Mass – Strategic concept advice

7:30 – 8:20 – Work in small groups. Work through questions, how is this aligning with our strategic plan and well as other advisory questions?

Questions/Comments

Bill Reddig feels that a key item would be to roll out a technology concept to other schools as well the schools represented in E-TAC.

Troy Greenwood, Encourage groupings to be group from one of each group.

The new agenda format was approved.

Continue ETAC Charge – James Morgese

6:46 p.m. groups formed to discuss the Charge commentaries received from the E-TAC “blog”

Apparently, the blog is not as user friendly for everyone.

Dan discussed an upcoming online program available in the district and he would like to add an “E-TAC classroom”. This could be rely for the October meeting and would be a user friendly tool for committee members.

. 7:13 p.m. – Group reports

1. Agreed that the introduction should be clear and measurative including bulleted items for visual recognition.
 - Enhancing the education process
 - Equity versus equitable of access
 - Appropriate use of technology

<p>2. Good discussion with a question of “what are we really doing here”?</p> <ul style="list-style-type: none"> a. What will be learned from visiting eight schools? b. What is equitable and how is it defined?
<p>3. Equitably should be one of the most important charges of the committee.</p> <ul style="list-style-type: none"> a. How will schools with limited funding compete or be equal to other schools? This includes weighted staffing and hardware. b. How much should this committee relate to the Board? <ul style="list-style-type: none"> i. Ms. Howell discussed how each school/building/department would like to have equitability. ii. Dr. Oaks suggested communication to schools through the building Principal. iii. Mr. Mass suggested finding other resources to fund technology. Each school has very different approaches according their individual cultures.
<p>4. Be the diverse community voice to LPS by advising each school to think creatively</p> <ul style="list-style-type: none"> a. Advise appropriate use of technology b. Focus on student learning c. Equitability d. Advise versus advocate
<p>5. Dan Maas</p> <ul style="list-style-type: none"> a. Forum for ideas b. Avenue for gathering community support c. Arena to review technology policy. d. Dan asked, “What does the BOE want from this committee?” <ul style="list-style-type: none"> i. Ms Howell gave a brief history of how this committee was formed and the role of the BOE and how decisions are made ii. Funding is an issue in every building/department within the district. iii. There was brief discussion from members on the role of committees play in the outcome of district made decisions.
<p>6. Mr. Morgese suggested that the committee adopt Dan’s reasons listed above to build from there.</p>
<p>Suggested E-TAC Charge</p>
<p>A. As a diverse community voice, the Charge of the E-TAC committee will be to advise LPS on the appropriate use of information and technology for the enhancement of learning and student achievement and the development of productive citizens.</p> <p>B. The Charge of the ETAC shall be to serve in an advisory capacity for Littleton Public Schools fostering an equitable and flexible world-class technological learning community to enhance learning.</p> <ul style="list-style-type: none"> ○ Forum for ideas ○ Avenue for gathering community support ○ Arena to review technology policy.
<p>The proposed BOE Strategic plan was discussed to insure the E-TAC Charge is in alignment with the district plan.</p>

Mr. Morgese suggested tabling the discussion and hand the finalization over to the Executive Board of E-TAC to merge the above verbiage into a Charge. This was agreed unanimously by the committee.
Ms. Howell encouraged committee members attend the BOE meeting to support the Charge of the committee
8:20 PM – Announcements-There were no announcements
9-14-06: ETAC Bylaws amendments to be approved by LPS Board – Any member attending this meeting, please email Dan and let him know you will be in attendance. Dan will forward a confirmation email to members of the time that E-TAC will be placed on the agenda. 9-27-06: ETAC at Goddard Middle School – Celebrate our success agenda 10-26-06: ETAC Charge to be approved by LPS Board
8:30 PM – Adjourn The meeting was adjourned at 8:11 p.m.
Minutes respectively submitted by: Pam Bump