



**Educational Technology Advisory Committee
Littleton Public Schools
Meeting Minutes
08-28-2007**

Chair: James Morgese Chair-Elect: Jim Stephens CIO: Dan Maas
LOCATION: Education Services Center

6:00 PM – Arrival

ETAC members networking and casual dialog

6:30 PM – Convene

Call to order: Mr. Jim Stevens Chair of the ETAC 2007-2008 called the meeting to order at 6:30 p.m. in the Board Room of the ESC.

Pledge of Allegiance

6:31 PM – Approval of Minutes

Review Minutes of May 30, 2007

Mr. Stevens asked if there were any corrections to the minutes of May 30, 2007. There were no motions for any changes.

Mr. Spencer Zeppelin motioned to approve the Minutes of May 30 as presented.

Ms. Maureen Medved seconds the motion for Minutes approval.

The committee is unanimously in favor of approving the minutes.

6:32 PM – Approval of the Agenda

Mr. Stevens asked if there were any suggestions or additions to the August meeting agenda.

Mr. Dan Maas requested to address the committee with and update *Wireless Technology in LPS* as a part of his CIO report.

The committee was unanimously in favor of the addition of this agenda item.

6:45 PM Board Activities Report – BOE Liaison Renee’ Howell

Ms. Renee’ Howell welcomed the committee and expressed how much the School Board of Littleton appreciates volunteerism.

Ms. Howell spoke of a special event that took place at Heritage High School this week. The author of a book which is presently being brought forward to be approved as a Grade 9-12 curriculum reading book in LPS spoke at Heritage High School. The book, called **A Long Way Gone** is special because the students of Heritage High School raised \$14,000 to donate to Sierra Leon an embattled area where the author grew up and was forced to fight as a boy soldier.

LPS FOUNDATION: Last year \$154,000 was donated to the Littleton Foundation which was then spread out to various schools for different school grants. These funds provided the ability to place a wireless Hub in each school providing capability for LPS school district to become a Wireless District.

Be on the lookout for flyers promoting the 12th Annual **Littleton Stride** which is coming up in

November. This event is great fun and benefits Littleton Public Schools. (and of course anyone who enjoys fitness!)

Demographics Study: Littleton Public Schools is a district with declining enrollment. A task group comprised of key members of the district will be studying charts and figures provided by Mr. Scott Myers, Littleton Public Schools Chief Financial Officer in an effort to assess what our next steps should be with regards to this matter. This will be an on-going issue of study for LPS.

There are two open positions on the **LPS Board**. Diana Holland and John Dunn will be resigning their seats. There are several members of the community who have begun the process to fill these seats. Voting will be done by mail in ballot.

Introduction of ETAC Committee Members:
All committee members introduced themselves.

6:50 P.M.

Revisit Election Chair of Committee: The ETAC committee bylaws state that no district staff member can chair the committee; therefore there was a re-election for the 2007-2008 committee chair elect.

Boni Hamilton made the motion to nominate Briggs Buckley, student representative of Littleton High School as Committee Chair.

Briggs was unanimously voted by the committee to become the Chair Elect.

Dayle Redman commented that the "Student Representatives on the committee give a unique perspective and insight to our work."

No district Advisory Committee has ever been headed by a student. It is a great opportunity for this committee to have a student chair.

Congratulations Briggs!

7:00 PM --: CIO REPORT Strategic Plan- Mr. Dan Maas

Mr. Dan Maas, Chief Information Officer for Littleton Public Schools announced that LPS is now 100 per cent wireless thanks to the Littleton Public Schools Foundation and the LPS School Board for the funding of this project.

We have 2 established networks Mr. Maas told the committee:

- LPS-1 is used exclusively for district owned technology.
- The second network, called PODnet (Personally Owned Devices Network) is not active anywhere just yet except for the ESC building. But when active the network will allow any person with personally owned technology to access internet information from any of our buildings.

When activated computers owned by anyone will now have wireless internet access with PODnet. The PODnet uses the same filtering system as the school district uses and operates outside our firewall posing no danger or LPS Security. Wireless PDA's can be used by students and parents; parents waiting for a student to complete a practice will be able to continue to work

on their laptop. Parents can bring laptops to Parent/Teacher Conferences. This wireless capability will also allow students to potentially bring their own technology to school. They don't have to "unplug" anymore when coming to school.

Building Principals are evaluating when they will be ready to implement the PODnet in their buildings. Presently the tentative "go live" date will be September 21st.

21st Century Technology Literacy:

The STATE DEPARTMENT has released a letter mandating that schools provide a report on 8th grade technology literacy Mr. Maas reported. The document provides how schools will need to report 8th grade technology literacy competencies to the state through a variety of different methods and assessments.

Thanks to Boni Hamilton and her committee, the district does have a plan in place which is compliant with how the state requests the information be reported. LPS will submit this report by the end of this year. (LPS is using method number 1 as listed by the state.) Mr. Maas commented that this recognizes Littleton's place as one of the state leaders on this topic.

Mr. Maas presented ETAC's Chair of 2006-2007, Mr. James Morgese with a gift of our appreciation for his leadership role during the inaugural year of this committee. Mr. Morgese highlighted some of the important aspects the ETAC committee accomplished during the year. Mr. Morgese stated: "As a committee ETAC visited 7 schools throughout 2006-2007. We wanted to learn about the technology practices and uses of technology in each building and to explore commonalities there might be between schools. In addition, the committee with Mr. Maas's leadership created and passed a Board Policy for Electronic Instructional Materials. A Strategic Plan for Technology Initiatives (through 2010) was created and introduced. Finally the committee explored 1:1 Technology and how it could impact students 21st Century Learning Skills. Mr. Morgese said that "It's been a great year!"

7:30 PM:-Preparation of Board Report:

Mr. Stevens explained that because ETAC is an official committee commissioned by the Board, a report on the committee findings for the year will be presented in October.

Tradition for Board reporting is that any particular committee will submit a paper report. Due to the nature of this committee, ETAC officers do not feel this mode would be the best way to represent ourselves. Several different forms of multi-media presentations; particularly pod casting was discussed. To prepare for this report, the committee broke out into groups to jot down memorable and notable practices from each of the school's ETAC visited this year. This activity will be continued at our next meeting.

Announcements: Our next meeting will be at OPTIONS; 6558 S. Acoma Street-Ltn. 80120

8:00 PM – Adjournment

Minutes respectively submitted by: Gail Schillinger-Technology Support Specialist