



**Educational Technology Advisory Committee
Littleton Public Schools
Meeting Minutes
8-19-2009**

Chair: Matthew Shankle Chair-Elect: David Chao CIO: Dan Maas

LOCATION: ESC

6:00 PM – Arrival

ETAC members networking and casual dialog

6:30 PM – Convene

Call to order: Mr. Matt Shankle Chair of the ETAC 2009-2010 called the meeting to order at 6:30 p.m. in the Board Room of the ESC.

Pledge of Allegiance

6:32 PM – Approval of Minutes

Review Minutes of May 20, 2009

Mr. Shankle asked if there were any corrections to the minutes of May 20, 2009. There were no motions for any changes.

Mr. Jim Stephens motioned to approve the Minutes of May 20, 2009 as presented.

Mr. Matt Shankle seconds the motion to approve.

The committee is unanimously in favor of approving the minutes.

6:35 PM – Approval of the Agenda

Mr. Shankle asked if there were any suggestions or additions to the August meeting agenda. The committee was in unanimous favor of approving the agenda as presented.

6:37 PM Introduction of New Members – Orientation: Shankle/Maas

Mr. Matt Shankle welcomed back all ETAC members from last year and extended a warm welcome to our new members. He especially noted appreciation for student representatives who have stepped up to serve on the committee this year. After being welcomed, all committee members had an opportunity to introduce themselves.

Mr. Dan Maas, Chief Information Officer provided a history and overview of responsibilities and functions that ETAC performs. The committee's first responsibility for this year will be to present a draft of our charge and our goals for 2009-2010 to the Board Of Education on October 8, 2009. The committee watched the Podcast that was created and submitted to the Board last year.

Mr. Maas described some of the details surrounding the Inspired Writing Project. This large initiative now underway in LPS supports 21st century writing excellence and will provide the use of a small 3 lb laptop (net book) in the hands of every 5th grader. In addition every 6th and 9th grade language arts program will also be using these computers. (A total of approximately 1700 net books for student use.) Initial data already shows an improvement in proficiency and advanced scores, LPS is hopeful that CSAP assessments will report further positive results of the effort.

Mr. Maas then showed a video that shared the mission, the vision and the student voice

around the Inspired Writing Project.

7:25 PM - Discussion Items and Reports- BOE member Mary Nichols subbing for BOE Liaison Renee Howell

Ms. Nichols reported that both Renee Howell and Lucy Stanish attended the TIE (Technology in Education) conference this summer. This is significant because Littleton was the only school district attending the conference that had Board member and Superintendent representation. Additionally Ms. Howell and Ms. Stanish have been invited to work with the TIE Board on future projects.

Mr. Maas, Ms. Howell, Ms. Stanish and Mr. Randy Black (CASB) are working on a presentation on the subject of Inspired Learning and the integration of technology into curriculum. The presentation will be given to ALL the school boards in Colorado at the CASE (Colorado Association of School Executives) Winter Conference. These initiatives highlight the high value leadership in LPS places upon technology.

Long range financial implications for the district continue to be a hot topic of discussion this year. LPS may consider going to the voters for a technology election sometime down the road, therefore clarifying and understanding the values of the Littleton Community members will be a high priority of the Board.

7:30 P.M.- CIO Report: Dan Maas:

Illustrating through several graphs and charts Mr. Dan Maas shared data on improved CSAP results by 5th graders. The “Writer’s Workshop” was a piloted literacy initiative program in LPS which implemented instructional strategies using netbooks to improve writing. 5th graders in 5 different LPS schools had access to netbooks and used blogs, peer reviews and wiki’s in their modes of instruction. Four out of five of the schools added to their proficiency percentages. The only school that did not was a school that was closed last year and probably was experiencing other difficult issues.

7:45 PM – Small Group Work: Vision for new Charge:

The committee broke into small groups to initiate thoughts on what the ETAC charge for the year should encompass. As the groups came back together these collaborative thoughts were shared.

1. The ETAC charges that are in place are still viable.
2. Focus on the funds supporting the maintenance and expansion of netbooks as well as staff and student refresh programs so we can continue to move forward. (cost of ownership.) Proliferation of tech adoption.
3. Plan a strategy and compelling story for fund raising in preparation for bond election. (PR campaign; help collect the data story AND the real student personal stories like Lupita.)
4. Continue to lead the technology crusade; continued innovation; promote student 21st century skills as an investment in our economic recovery.
5. Help others (businesses/community members) to see the value and benefits of the netbook by gathering data and success stories; build upon them to showcase the success we have had already. (promotional flip video)
6. Garner support and cultivate partnerships with businesses (tax deductions for them; marketable positive PR for them)

7. Staff development needs to be on-going
8. Assist and support the Board weighing in to prioritize funding and issues.
9. Encourage the modernization of standardized tests/ migration.

Reminders:

To find further ETAC information agendas, minutes, etc. you can always refer to:
<http://www.littletonpublicschools.net/Districtinformation/Advisorycommittees/ETAC>

The ETAC report and draft charge will be presented to the Board on October 8, 2009

Announcements:

**Next ETAC Meeting
will be at The Village on September 16th
Special Education and Special Needs Technology**

8:30 PM – Adjournment

Minutes respectively submitted by: Gail Schillinger-Technology Support Specialist