



**Educational Technology Advisory Committee
Littleton Public Schools
Meeting Minutes
5-20-2009**

Chair: Briggs Buckley Chair-Elect: Matthew Shankle CIO: Dan Maas

LOCATION: ESC

6:00 PM – Arrival

ETAC members networking and casual dialog

6:30 PM – Convene

Call to order: Mr. Briggs Buckley, Chair of the ETAC 2008-2009 called the meeting to order at 6:30 p.m. in the Board Room of the ESC.

Pledge of Allegiance

6:32 PM – Approval of Minutes

Review Minutes of April 29, 2009

Mr. Buckley asked if there were any corrections to the minutes of April 29th, 2009. There were no motions for any changes.

Mr. Spencer Zepelin motioned to approve the Minutes of April 29th, 2009 as presented.

Mr. Briggs Buckley seconds the motion to approve.

The committee is unanimously in favor of approving the minutes.

6:35 PM – Approval of the Agenda

Mr. Buckley asked if there were any suggestions or additions to the May meeting agenda.

Mr. Dan Maas moved to put the award segment at the start of the meeting due to honored members (Spencer) needing to leave prior to the end of the meeting.

The committee was unanimously in favor of approving the agenda change.

6:37 PM Celebrate Our Successes- Dan Maas

Mr. Maas thanked student ETAC member Spencer Zepelin for his contribution to the ETAC Committee. Mr. Zepelin has served on the ETAC committee for the past 3 years and commented how pleased he was to serve as an ETAC member. Mr. Zepelin thanked the committee for listening with sincerity to his views. The committee congratulates Spencer on being the recipient of a prestigious scholarship to attend Davidson University in North Carolina next year.

Mr. Maas also thanked ETAC President of 2008-2009 Briggs Buckley. Mr. Buckley has served as the first student chairperson of any Board-appointed committee in the district and this has made a significant impact. Mr. Buckley will graduate this May from LHS and has been accepted to Denver University. Since Mr. Buckley will continue to be in the area he will consider keeping his appointment as a member of the ETAC committee.

The Colorado Department of Education in Washington DC invited states to present what endeavors they have been using funding for. Mr. Maas showed the video that the Colorado Department of Education used to illustrate how Littleton Public Schools is implementing the Inspired Writing Project.

7:00 PM - Discussion Items and Reports- BOE Liaison Renee Howell

Ms. Renee' Howell reminded the committee that on June 1st the Colorado Department of Education will be coming to the Lone Tree Golf Club to discuss what citizens have to say about writing, math, science and music standards. Ms. Howell encouraged members if at all possible to please attend.

School Legislative Finance: The legislature's vote of rescission will hold back an approximate 1.9 percent of funding allocated to Littleton Public Schools equating to approximately 2 million dollars. The final decision on the withholding of these funds won't be known until January 29th. However, there is a feeling that if the legislature did not think they were going to need the money they would not have set it aside.

Ames and Whitman Elementary Schools have been winding up their final school year. The recommendations for the buildings are in progress. It is known that Littleton Soccer Association will now be housed a Whitman. In addition, Pathways classes and some of the classrooms from Options will also be located in this building. Ames will house the teacher cadet program and meals on wheels program.

Ms Howell also reported on Assess Track: Mr. Ted Miller, ITS Data Systems Administrator and Patti Turner, Assessment Coordinator presented "Assess Track", to the BOE members. Assess Track is a database system that allows LPS teachers and administrators to pull data from a variety of standardized test scores and grades per pupil and compile the data into an easily interpreted chart. The Board was impressed by the demonstration.

7:10 PM – CIO REPORT– Mr. Dan Maas –

Mr. Maas distributed and discussed hand- outs that exemplified three different levels of permission slips that will be used as a part of the Inspired Writing Project next year.

Mr. Maas also mentioned that upon reconvening in August, the focus of the committee's attention will be in exploring and discussing potential e-mail systems: Gaggles.net and School-mail are being considered as potential e-mail systems and secure blogging systems in order to provide further control and additional consistency.

7:30 PM Action Items: ETAC Executive Committee:

Ballots to nominate an ETAC President Elect for 2009-2010 were distributed. There were three members who were eligible. (non-district employees)

By vote Mr. David Chao is the new President Elect of ETAC.

Mr. Steve Wolf moved to approve the 2009-2010 ETAC calendar. Mr. Matt Shankle seconds the motion and the committee approved unanimously. The major change in this calendar is that we will now meet on the third Wednesday of the month instead of the fourth.

Welcome NEW ETAC Members!

The ETAC Executive Committee has invited the following individuals to serve representative terms beginning 2009-2010. The committee unanimously approved the slate of new ETAC members.

- **Elizabeth Welz:** H.R. Employment Technician
- **Tracy Murphy:** Media Specialist
- **Prad Kikkeri:** Student
- **Erin McConnell:** Student

- **Melissa Hayes:** Community Member
- **Cynthia Kiyotake:** Community Member/Parent
- **Brett Boyles :** Instructional Staff; Options
- **Hannah Leffingwell:** Student
- **Amita Menjivar:** Student

We extend a warm welcome to our new members and look forward to meeting you in August. For your benefit here is some basic information regarding the committee.

Approved ETAC Meeting Calendar 2009-2010

Date	Location
August 19	ESC
September 16	The Village
October 21	Littleton Prep
December 2	Newton
January 20	Twain
February 17	Pathways
March 17	ESC (joint meeting with DAC)
April 21	Runyon
May 12	ESC

Meetings are held on the third Wednesday of each month with a few exceptions due to holidays. To find further ETAC information agendas, minutes, etc. you can always refer to: <http://www.littletonpublicschools.net/Districtinformation/Advisorycommittees/ETAC>

Our ETAC Mission Purpose :

ETAC is a district appointed committee by the Board used to advise the Board and administration on technology initiatives for the district.

The purpose of our “Celebrating Successes” sessions is to help the committee members best understand what and how technology is being used in each school by holding our meetings and giving the floor to the hosting school during this time.

In this way we hope to best understand what each schools strengths, goals and challenges are.

Announcements:

**Next ETAC Meeting will be at The ESC on August 19th.
HAVE A WONDERFUL SUMMER!**

8:10 PM – Adjournment

Minutes respectively submitted by: Gail Schillinger-Technology Support Specialist