



**Educational Technology Advisory Committee
Littleton Public Schools
Meeting Minutes
1-28-2009**

Chair: Briggs Buckley Chair-Elect: Matthew Shankle CIO: Dan Maas

LOCATION: Hopkins Elementary School

6:00 PM – Arrival

ETAC members networking and casual dialog

6:30 PM – Convene

Call to order: Mr. Briggs Buckley, Chair of the ETAC 2008-2009 called the meeting to order at 6:30 p.m. in Hopkins Elementary School.

Pledge of Allegiance

6:32 PM – Approval of Minutes

Review Minutes of December 03, 2008

Mr. Buckley asked if there were any corrections to the minutes of December 03, 2008. There were no motions for any changes.

Mr. Ben Horblit motioned to approve the Minutes of December 03, 2008 as presented.

Mr. Kyle Hanson seconds the motion to approve.

The committee is unanimously in favor of approving the minutes.

6:35 PM – Approval of the Agenda

Mr. Buckley asked if there were any suggestions or additions to the December meeting agenda. The committee was unanimously in favor of approving the agenda as presented.

6:37 PM Celebrate Our Successes-

Hopkins Elementary School

Mr. Drew Brueckner, Principal of Hopkins Elementary School welcomed the ETAC committee and gave a presentation describing the Technology at Hopkins Elementary.

- Technology is a “Special” at Hopkins kids rotate through the technology lab 1 time/week.
- Hopkins has a 30 seat computer lab. Pre-school through 5th grade use the lab. Students work on projects in keyboarding, PowerPoint, publishing, web applications.
- Smartboard in all classrooms except for Kindergarten. Mimio interactive dry erase boards are also used.
- N-computing, document cameras, Pod-casting and eeePC’s are all used. Hopkins provides students with a Technology Club after school. Kids make public broadcasting announcements during this time. Hopkins students were invited to be on the air at PBS this spring to do one of these.
- Teachers in partnership with 5th graders use blogs and wiki’s for interactive learning. Students post essay’s and documents; classmates open documents to read and provide

feedback to each other.

- Third grade classrooms use Skype as a means to improve reading skills. Third graders in Hopkins read to first graders in Pagosa Springs.
- Hopkins staff also uses a free text messaging service called TextMark. Parents sign up for this service and are text-messaged by Hopkins to remind them of various events such as fund raisers, parent information night, etc...
- Supplemental on-line reading programs are accessed through Houghton-Mifflin and used for second through fifth grade reading improvements.
- Newsletters, meeting agendas, PLC information, and grade level goals are all delivered to parents via the Hopkins website; the school no longer sends paper home with students.

7:00 PM - Discussion Items and Reports- BOE Liaison Renee' Howell

ICOSA Magazine: <http://www.icosamag.com/> Ms. Howell relayed pertinent informational facts relating to education in Colorado cited in this publication to the committee. The publication shed a special focus on ELL learners in addition to Educational funding trends in Colorado.

Further budget cuts will be coming to LPS and will be felt throughout the entire district. The district will be waiting to see how cuts mandated on K-12 education will be disbursed. Decisions by the legislature regarding the Stimulus Package could also affect funding. There are many actualities still up in the air, Littleton does have well respected lobbyist representation.

The Transition teams have been meeting with the sending and receiving schools trying to assure that the transitioning process is handled in a professional and kind manner.

The school calendar for next year will be approved at the next Board Meeting.

The Board is continuing to look at the districts graduation requirements and has decided to leave the district's graduation requirements as minimum. The Board felt it was not prudent at this time to change anything because the P-20 council is still redefining standards. In 2012 this matter will be re-examined.

7:10 P.M. Istonish Presentation: Please see PowerPoint attached:

The ETAC Committee welcomed Mr. Dave Spear, VP of Sustainability and Ms. Kelley Wilson, Business Development Manager of Istonish who presented the ETAC committee with a PowerPoint. Istonish is a company that understands the Greening of IT and would partner with LPS in developing a customized combination of energy saving solutions by performing a general IT audit to establish a baseline of processes. Istonish would then make recommendations for improvements. Istonish provides a full range of technology infrastructure services which would allow LPS to discover opportunities to reduce costs and its energy footprint.

Key Focus Areas:

- Technology recycling
- Buy "green" equipment
- Printing policies and procedures
- Power management initiatives
- Server, storage and desktop virtualization

- General awareness and education

7:30 PM – CIO REPORT– Mr. Dan Maas –

Seeking committee feedback, Mr. Dan Maas presented a detailed summary document in the form of a spreadsheet showing the transition of technology tools coming from the repurposed schools and going to other Elementary Schools. This comprehensive spreadsheet has already been presented to the Transition Committee and also to the two principals of the Elementary Schools that are being repurposed. The next step will be for the Transition Committee to meet with the PTO’s of these schools to hear their concerns and interest regarding the moving of this technology.

At the end of April the updated ETIL Plan is due to the State: Mr. Maas is writing a more innovatively designed ETIL Plan that will be more than a compliance document. The technically detailed information will not be encompassed in the body of the plan so that more emphasis on the actual innovative “message” can be highlighted. The committee will be able to go over the ETIL document at the February meeting.

A demo or pilot program of a Google domain for education use is being explored by the ITS department. The Google application is a free service and free of solicitation. The IT department will be seeking help from High School volunteers to help pilot for the potential initiative of student e-mail.

7:45 PM: Internet Use Policies: (Continued from last meeting)

The committee was asked to continue reviewing and revising the present Internet Use Policies. The committee broke out into four small groups to provide written feedback on the policy change suggestions. This feedback was again collected at the end of the meeting.

Announcements:

**Next ETAC meeting is:
February 25th at Moody Elementary**

8:00 PM – Adjournment

Minutes respectively submitted by: Gail Schillinger-Technology Support Specialist