



**Educational Technology Advisory Committee
Littleton Public Schools
Meeting Minutes
10-29-2008**

Chair: Briggs Buckley Chair-Elect: Matthew Shankle CIO: Dan Maas

LOCATION: Peabody Elementary

6:00 PM – Arrival

ETAC members networking and casual dialog

6:30 PM – Convene

Call to order: Mr. Matt Shankle, Chair Elect of the ETAC 2008-2009 called the meeting to order at 6:30 p.m. in the library of Peabody Elementary School.

Pledge of Allegiance

6:32 PM – Approval of Minutes

Review Minutes of September 24, 2008

Mr. Shankle asked if there were any corrections to the minutes of September 24, 2008. There were no motions for any changes.

Mr. Chris Marchetti motioned to approve the Minutes of September 24th, 2008 as presented.

Mr. Ben Horblit seconds the motion to approve.

The committee is unanimously in favor of approving the minutes.

6:35 PM – Approval of the Agenda

Mr. Shankle asked if there were any suggestions or additions to the September meeting agenda.

The committee was unanimously in favor of approving the agenda as presented.

6:37 PM Celebrate Our Successes-

Peabody Elementary

Ms. Kristin Ryan, Principal of Peabody presented a PowerPoint highlighting technology at Peabody. Please see the PowerPoint attached for the information presented.

7:00 PM - Discussion Items and Reports- BOE Liaison Renee Howell

The district has received AYP results back from the state. This year each state was allowed to set up its own benchmark of standards, therefore while the district's scores were actually better, it appears as though we did not do well because the standard's bar was raised higher. On a happy note, congratulations to Heritage High School, Heritage did make all their AYP goals!

The District Achievement Goal matrix of calculations was re-done to assure accuracy. Littleton's achievement goal is unique in that teacher's grades are also now included.

The CDE has developed a Colorado achievement growth model which uses CSAP scores to establish trend data for each individual child to see how they are actually progressing on a chart.

Facilities Task Force: The final report from this task force has been made public. Due to the 4 million dollar deficit the district is looking to repurpose 4 schools. In the future, there is a possibility

that the district will look at a repurposing one of the schools as a K-8 model. Another possibility might be the use of a building as an early child care center. It is the hope of the Board to use the school in some way, shape or form. On November 6th and November 13th there will be further discussions around these matters.

School Enrollment projections were also shown to the committee by Ms. Howell. Enrollment and birth rate drops have been continuing in the district as shown by these illustrations and could possibly continue in this trend.

7:10 PM – CIO REPORT– Mr. Dan Maas –

Mr. Dan Maas went over the bullet points of a Technology Report that was given to the Board Of Education. If you would like to see it in detail it is attached for reference.

Here are some of the highlights:

Improvements:

- There has been a 32% increase in student access to computers
- Training protocols include embedded activities
- Greater equity in school Microsoft licensing allocation and overage fees.
- Internet safety workshops have reached half of LPS schools
- Writers Workshop Grant is underway
- “Fileway” is operational for staff and in-coming online students
- AlertNow auto-dialing system operational and in full use.

Concerns:

- Span and telemarketing phone calls on the rise.
- Infinite Campus has had some hardware challenges

Mr. Maas attended a business expo this week. The purpose of his attendance was to market Littleton Public Schools and to solicit sponsorships for Littleton Public School’s “Labeled Laptop for Learners” concept. This concept invites businesses to put their name and logo on eeepc laptops at a tax deductible rate. In addition, corporations could receive monetary discount initiatives for volume orders. This opportunity could be a long term advantageous investment for businesses. This concept will hopefully reduce the amount of textbooks used by students in the future.

Mr. Jim Stephens gave the committee an update on ETAC’s 2007-2008 Board Report. Mr. Stephens presented the ETAC report to the Board on October 9th. While the Board is very responsive to the committee’s requests, the present budget challenges need the Board’s primary attention. The committee’s work will be on-going and continue in flushing out the ideas presented.

Mr. Maas provided potential funding ideas around these priority initiatives for the future.
(See attached Board Report highlighted in red)

The ETAC committee discussed the quantity of information the district delivers to parents in paper form that could be delivered electronically. Streamlining and improved efficiencies in this area could provide savings on warehouse, paper, toner, electricity etc... ETAC could market the idea as the “Greening of schools” and help our Littleton community progress into 21st century practices. Does the ETAC committee want to establish a “Paper Reduction Initiative??”

ETAC member Mr. David Chao spoke of pioneering a concept that Lenski Elementary’s PTO has started. ContactPC will offer a \$399 package for purchasing a EeePC, several peripherals and will result in a donation of \$25 to the school PTO. This concept was shared with the PTO Presidents’ Council where several other schools will investigate this project as well.

7:30 PM –: Action Item: Board Report Preparation: Dan Maas –

The committee established a priority for the next few meetings.

Prioritization of ETAC technology initiatives for next two meetings:

1. Redeployment of equipment from possible school closures. **December discussion item.**
2. Raising funds and kicking off the Laptop for Learners program. **January discussion item.**

Announcements: Next ETAC meeting is December 3rd at Powell.

Mike Harris Internet Safety Dates:

Nov 14th—8-10am, Powell Auditorium, 7th and 8th graders,

Nov 17th— 11:15am-12:00pm, Franklin Elem, 4th and 5th,

Dec 1st—7:20am-2:20pm, AHS Forum, 10th graders,

Dec 16th—8:30am-10:30am, Centennial Elem, grades 2-5,

8:45 PM – Adjournment

Minutes respectively submitted by: Gail Schillinger-Technology Support Specialist