



MINUTES OF MEETING

GROUP: District Accountability Committee

DATE: Wednesday, November 18, 2009

LOCATION: ESC Board Room

PRESENT:

Carla Donelson	Rayma Nilsson
Laura Hylbert	Lynn Barta Montgomery
Susan O'Neal	Jon Habert
Laurie Porter	Laura Ellen Dafoe
Scarlet Lammers	Linda Kowal
Andi Walker	Bill Hamilton
Jill DeBow	Greg Sumlin
Tammy Harimon	Leslie Csikos
Mary Gottlieb	Kristi Steele
Dana Stright	Julie Bank
Laura Perez	Kelly Perez, Co-Chair
Alexandra Johnson	Carrie Warren-Gully, Co-Chair
Kim Guggino	Connie Bouwman, Administrative liaison
Emily Fuchs	Bob Colwell, Board liaison

OTHERS PRESENT:

Sam Drury

1. **Welcome and Introductions**

Kelly Perez, DAC co-chair, called the meeting to order and welcomed members and guests. She announced that there will not be a DAC meeting in December.

2. **Approval of Minutes**

Kelly asked if there were any corrections to the October 21, 2009 minutes. The minutes were accepted as presented.

3. **Board Liaison Report**

Bob Colwell, Board liaison said that the three Board members (Sue Chandler, Bob Colwell, Renee Howell) who were unopposed in the November 3 election, were sworn in for another four-year term at the November 12 Board meeting.

Bob reviewed other items on the Board's agenda for November 12. Action items included the comprehensive annual financial report (CAFR), which is audited by an outside auditing firm. The first quarter financial report was approved. Bob said the district will probably be required to return the \$2 million being held in emergency reserves as required by the state. The Board also approved a resolution in support of a lawsuit, Lobato, et al. v. State of Colorado et al. that challenges the constitutionality of the Colorado public school finance system. Discussion items on the Board agenda included a student achievement update on phase 1 elementary schools that are implementing the Universal Literacy Framework. The Board received information about the recommendations made by the Public Employees Retirement Association (PERA) to the Colorado legislature to address the funding issues PERA is facing. Bob said the Board will see 2009-2010 budget recommendations from the superintendent on December 10, and said negotiations with the Littleton Education Association (LEA) have already begun. District schools will be receiving new Konica/Minolta copiers to replace

the Xerox copiers under a new lease agreement the Board approved in October. He mentioned that several schools will serve as clinic sites for the H1N1 vaccinations offered through Tri-County Health Department.

4. **Site SIP Visits**

Connie Bouwman, administrative liaison to DAC provided information about the recent visits to all district schools. Connie, along with the directors of elementary and secondary education, the director of curriculum, instruction, and assessment, and the assessment coordinator spent an hour with each school's leadership team. She said these were powerful, quality conversations. Schools are working on school improvement academic goals primarily in the areas of reading and writing. Connie emphasized the importance of the instructional coach and the literacy support staff, along with PLCs as essential components to the district's efforts to improve student academic achievement. The administrative team will make a second round of school visits to discuss progress on goals beginning in January.

5. **2008-2009 School Improvement Plans (SIP)**

Connie Bouwman explained that DAC is charged by state statute to review school improvement goals. Groups were formed and each group discussed a goal from their respective school's improvement plan. Connie asked each group to write down key points and comments about each school's goal. Written comments were collected and will be shared with the Board, along with a summary of the Learning Support Team (LST) review of school goals.

6. **Meeting Evaluation and Closure**

Kelly Perez distributed the meeting evaluation survey and explained that the information gathered each month helps in planning future DAC meetings and evaluating the overall success of DAC that becomes part of its annual report to the Board.

Wrap-up

The next DAC meeting is January 20, 2010.

Submitted by
Kerry Schaper