



# Printing Services

## 303-347-3440

Email: [printingservices@lps.k12.co.us](mailto:printingservices@lps.k12.co.us)

Hours: 7:30 am to 4:30 pm Monday - Friday

**Graphic Design**  
*\$45 an hour*

### Copying

**Size: 8.5 x11** 1 Sided 2 Sided

White	.03	.05
Pastels 20#	.04	.06
Bright 60#	.05	.07
Cover 65# 67#	.08	.10
Labels	.50	

**Size: 11x17** 1 Sided 2 Sided

White	.08	.12
Pastels 20#	.10	.14
Bright 60#	.12	.16
Cover 65# 67#	.14	.18

### Color Copies

*Matte or Glossy*

**Size: 8.5 x11** 1 Sided 2 Sided

Text Paper	.30	.55
Cover	.50	.95

**Size: 11x17** 1 Sided 2 Sided

Text Paper	.60	1.10
Cover	1.00	1.70

*Call for estimate on volume color copy jobs*

### NCR

<b>Size: 8.5 x11</b>	100	200	300	400	500	1000
2 Part	\$65	\$75	\$90	\$100	\$110	\$150
3 Part	\$85	\$95	\$110	\$120	\$130	\$190
4 Part	\$90	\$110	\$125	\$135	\$155	\$270
5 Part	\$95	\$115	\$150	\$180	\$230	\$380

### Letterhead & Envelopes *Blue or Black Ink Only*

<b>Size: 8.5 x11</b>	500	1000	1500	2000	2500	5000
Regular Envelope	\$50	\$65	\$80	\$95	\$140	\$180
Cotton	\$65	\$80	\$100	\$120	\$140	\$225

### Notecards

Notecard, graphic design and matching envelope .....\$0.50 each per set

### Other Services

- Thermal Binding . . . .\$.075 (variety of colors)
- Spiral Binding . . . .\$.1.00 (35 pages or less)
- Coil Binding . . . .\$.1.25
- Folding . . . .\$.3.00 per 100 sheets
- Cutting . . . .\$.1.00 per cut
- 3 Hole Punch (large) . .\$.1.00 per 500 sheets
- Laminate . . . .\$.1.50 - 8.5x11
- . . . .\$.3.00 - 11x17
- . . . .\$.10.00 - Poster
- Booklet . . . .\$.0.10 per booklet

### Call for Estimate

- Notepads
- Tabs
- Self inking stamps
- Name plates
- Banners

## Open Year Around

5776 South Crocker St., Littleton, CO 80120